

## **CUSTOMS INFORMATION PAPER (09) 13**

### Economic Operator Registration and Identification (EORI) Scheme

<b>Who should read:</b>	JCCC members and all organisations involved with International Trade
<b>What is it about:</b>	An update on the proposed UK Implementation of the Economic Operator Registration and Identification (EORI) Scheme
<b>When effective:</b>	From 01 April 2009
<b>Extant until/ Expires</b>	Further Notice

### **1. Introduction**

[Customs Information Paper \(08\) 24](#) and [Customs Information Paper \(08\) 61](#) provided background information on the EORI scheme. The purpose of this paper is to provide a further update on the proposed implementation of EORI in the UK.

### **2. Recent Developments**

In preparation for the introduction of the dual running period between the TURN system and EORI from 1 April 2009 we have implemented the following measures

- We have set up two Additional Information (AI) Statement Codes at header level in box 44 of the C88 declaration to enable Economic Operators to identify import/exports and revenue due against individual branches/divisions. Code 'BRnnn' can be used by importers/exporters and code 'AGnnn' can be used by Agents
- We have written to branches advising that they will no longer be able to use their TURN numbers after 30 June 2009.
- A registration notification will be sent out to those Economic Operators who qualify for an EORI number on 1 April 2009 detailing their name and address, VAT number (if applicable) and the allocated EORI number, along with an outline of EORI. Therefore these Economic Operators will not need to apply for their number.
- For new Economic Operators or Economic Operators who do not automatically qualify for an EORI number we have now finalised the

EORI application form. The form will be available from 1 April 2009 as either a version that can be completed electronically or a hard copy version. More detailed information is contained in the following section.

### 3. Application Procedure

#### 3.1 What is the format of the application form?

The application form is available as either a version that can be completed

- electronically (C220); or
- a hard copy version (C220A)

The form is made up of three sections. Sections A and C must be completed by all applicants whilst section B must only be completed by applicants who are not VAT registered in the UK or are not established in the customs territory of the Community.

#### Hard copy applications

You will need to print off the application form (C220A) or obtain a form by telephoning the National Advice Service on 0845 010 9000. You must complete the form and send it by post, together with any supporting documents if you have completed section B, to the EORI processing team at the following address:

HM Revenue & Customs  
EORI Team  
13<sup>th</sup> Floor South  
Government Buildings  
Ty Glas  
Llanishen  
Cardiff  
CF14 5ZN

#### Electronic Applications

You will need to download and save the application form (C220) as a Word document and complete the form as required. You will then need to email the completed application form together with **scanned supporting documents** if you have completed section B, to our EORI team in Cardiff on:

[turn@hmrc.gsi.gov.uk](mailto:turn@hmrc.gsi.gov.uk)

**Please note:** We will **not** accept hard or faxed copies of supporting documents for electronic applications.

#### 3.2 How quickly will I be notified of my EORI number?

In most cases the EORI application will normally be processed within one working day of receipt by the EORI Team. It will take a further day to update our CHIEF and the EU EORI systems. You will be notified in writing of your new EORI number. In April 2009 when we expect a significant increase in the

number of applications and in other peak periods we may take up to 72 hours. If you have not received notification by then you may send an email to [turn@hmrc.gsi.gov.uk](mailto:turn@hmrc.gsi.gov.uk)

**We strongly recommend that you submit your EORI application well in advance of when you wish to use the EORI number to avoid delays at import or export.**

### **3.3 When can I start using my EORI number?**

You will be able to use it 24 hours after receiving your notification.

### **3.4 What if my details change?**

You will need to advise the EORI Team in Cardiff by sending an email to [turn@hmrc.gsi.gov.uk](mailto:turn@hmrc.gsi.gov.uk) if:

- there are any changes to your name and/or address;
- you no longer require or are not entitled to an EORI number; or
- you change your mind about inclusion on the EU Commission public website

## **4. Other Developments**

We are also introducing solutions to branch/divisional issues that affect Customs Freight Simplified Procedures (CFSP), Licensing, Intrastat/EC Sales List and Paying agents, etc. Further details on these can be found in the EORI FAQs at [FAQ: Economic Operator Registration and Identification \(EORI\) Scheme](#)

## **5. Further information**

HMRC will be publishing an updated list of FAQ covering EORI on their website at EORI FAQ.

If you have further questions that are not covered by this paper or the FAQ, the EORI Policy Team can be contacted by email at [eori.customs&intl@hmrc.gsi.gov.uk](mailto:eori.customs&intl@hmrc.gsi.gov.uk)

## **6. Contacts**

EORI Policy Team  
Customs and International Trade Facilitation  
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Southend on Sea  
Essex, SS99 1AA

Issued on the **25 March 2009** by the JCCC Secretary, HM Revenue and Customs, Customs & International Directorate. E Mail @ [JCCC Secretariat](mailto:JCCC_Secretariat)

If you have a question about the content of this paper please use the details provided in the 'Contacts' section. For general HMRC queries speak to the National Advice Service on 0845 010 9000 or follow this crumb trail which details how to contact us by phone, e-mail or post: HMRC home ([www.hmrc.gov.uk](http://www.hmrc.gov.uk)) >Contact Us

For comprehensive guidance on international trade regulation, as well as advice on market information and business growth visit [www.businesslink.gov.uk/internationaltrade](http://www.businesslink.gov.uk/internationaltrade) .